

Green County Public Library

Meeting Minutes

July 16, 2019

I. Call to Order

The regular meeting of the Green County Public Library Board of Trustees was called to order by President Randy Colvin at 3:00 pm on June 18, 2019 in the Children's Room of the GCPL.

II. Roll Call

The following persons were present: Shelley Pruitt, Randy Colvin, Shelia Stearman, Brenda Hall, Kim Blakeman, Zachary Leftwich and guest Melissa Boulton, Regional Library Consultant.

III. Approval of Minutes

The Minutes from the previous meeting were distributed in Board packets. Motion was made by Shelia Stearman and seconded by Brenda Hall to approve the Minutes as reported. Motion passed.

IV. Approval of Financial Report

The Financial Report was distributed in Board packets. Motion was made by Brenda Hall and seconded by Kim Blakeman to accept the Financial Report as submitted. Motion passed.

V. Approval of Expenditures

Previous month's Expenditures were reviewed. Motion was made by Brenda Hall and seconded by Shelia Stearman to accept the Expenditures as reported. Motion passed.

VI. Director's Report

Director Shelley Pruitt reported that the Library has received a \$6000 refund from E rate for Internet, telephone and data wiring. Also, registration and new budget information has been completed for DLG. Shelley was pleased to announce that the Summer Reading Program has been a great success and participants will be treated to an end of summer field trip to Ralphie's Fun Center in Glasgow, Kentucky. Shelley also announced that the Library will host Masterson's at a community event on July 29th at the Green County Middle School. The Library will also host book signings for local authors Lanny Tucker and Lisa Phillips Colodny. Additionally, the Library will participate in Art in the Alley on August 10th, providing 2 programs for children at 10:00 and 2:00.

VII. Unfinished Business

No unfinished business.

VIII. New Business

No new business.

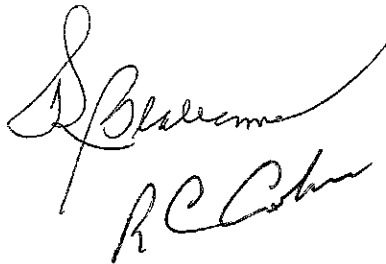
IX. Adjournment

With no further business before the Board, motion was made by Kim Blakeman and seconded by Zachary Leftwich to adjourn the meeting. Motion passed. President Randy Colvin adjourned the meeting at 4:00 pm.

Respectfully Submitted,

Kimberly Blakeman

Kimberly Blakeman



Two handwritten signatures are present. The top signature is in cursive and appears to read 'K Blakeman'. The bottom signature is also in cursive and appears to read 'R Colvin'.

Green County Public Library

Meeting Minutes

August 20, 2019

I. Call to order

President Randy Colvin called the regular meeting of the Green County Public Library Board of Trustees to order at 3:18 pm on August 20, 2019 in the GCPL Meeting Room.

II. Roll call

The following persons were present: Shelley Pruitt, Randy Colvin, Kim Blakeman, Brenda Hall Shelia Stearman and Zachary Leftwich.

III. Approval of Minutes

The minutes from the previous meeting were distributed in board packets. Motion was made by Brenda Hall and seconded by Zachary Leftwich to approve the minutes as reported. Motion passed.

IV. Approval of Financial Report

The financial report was distributed in board packets. Motion was made by Zachary Leftwich and seconded by Shelia Stearman to accept the Financial Report as submitted. Motion passed.

V. Approval of Expenditures

Previous month's expenditures were reviewed. Motion was made by Zachary Leftwich and seconded by Shelia Stearman to accept the expenditures as reported. Motion passed.

VI. Communications

Director Shelley Pruitt reported that the Library will be hosting the Regional Meeting of Directors in September. The library will remain open to the public during the event. Plans were discussed to contact the Greensburg-Green County Chamber of Commerce to schedule a ribbon cutting for the new Children's Room.

VII. Director's Report

Director Shelley Pruitt shared updates on various projects and activities. No action to report.

VIII. Unfinished Business

No unfinished business to report.

IX. New Business

The tax rate for the upcoming year was discussed. On motion by Zachary Leftwich and seconded by Brenda Hall, the tax rate shall remain the same.

Board Policies were reviewed. No revisions were deemed necessary. Motion was made by Brenda Hall and seconded by Shelia Stearman to approve. Motion passed.

X. Adjournment

With no further business before the Board, motion was made by Zachary Leftwich and seconded by Brenda Hall to adjourn the meeting at 4:15 pm.

Respectfully Submitted,

Kimberly Blakeman

Kimberly Blakeman

RCC
WJD

Green County Public Library
Meeting Minutes
September 17, 2019

I. Call to order

President Randy Colvin called the regular meeting of the Green County Public Library Board of Trustees to order at 3:05 pm on September 17, 2019 in the GCPL Meeting Room.

II. Roll call

The following persons were present: Shelley Pruitt, Randy Colvin, Kim Blakeman, Brenda Hall Shelia Stearman and Zachary Leftwich.

III. Approval of Minutes

The minutes from the previous meeting were distributed in board packets. Motion was made by Zachary Leftwich and seconded by Brenda Hall to approve the minutes as reported. Motion passed.

IV. Approval of Financial Report

The financial report was distributed in board packets. Motion was made by Zachary Leftwich and seconded by Shelia Stearman to accept the Financial Report as submitted. Motion passed.

V. Approval of Expenditures

Previous month's expenditures were reviewed. Motion was made by Zachary Leftwich and seconded by Brenda Hall to accept the expenditures as reported. Motion passed.

VI. Communications

Director Shelley Pruitt reported that the Library hosted the Regional Meeting of Directors on September 10th. The meeting was successful and enjoyed by all. The Library also received a thank you card from the Greensburg Arts Council in appreciation of the Library's participation in Art in the Alley. As discussed last month, a ribbon cutting for the new Children's Room was scheduled and took place on August 27. Brenda Hall opened a discussion concerning the public's awareness of extended Library hours each Monday. Different avenues were discussed to increase awareness and attendance.

VII. Director's Report

Director Shelley Pruitt shared updates on various projects and activities. After attending the Fiscal Court meeting and learning of the importance of the census for Green County, the Library will be offering the use of computers and additional help to the community in

order to gather as much information as possible. Green County's population is at risk of falling below 10,000, causing the loss of needed funding, grants and federal aid.

VIII. Unfinished Business

No unfinished business to report.

IX. New Business

Green County Public Library Operational Policies were reviewed. Revisions were discussed and will be reviewed and approved at the October Board Meeting.

X. Adjournment

With no further business before the Board, motion was made by Zachary Leftwich and seconded by Brenda Hall to adjourn the meeting at 4:10 pm.

Respectfully Submitted,

Kimberly Blakeman

Kimberly Blakeman

RCE
W

Green County Public Library
Meeting Minutes
October 15, 2019

I. Call to order

President Randy Colvin called the regular meeting of the Green County Public Library Board of Trustees to order at 3:05 pm on October 15, 2019 in the GCPL Meeting Room.

II. Roll call

The following persons were present: Shelley Pruitt, Randy Colvin, Kim Blakeman, Brenda Hall Shelia Stearman and Zachary Leftwich.

III. Approval of Minutes

The minutes from the previous meeting were distributed in board packets. Motion was made by Zachary Leftwich and seconded by Brenda Hall to approve the minutes as reported. Motion passed.

IV. Approval of Financial Report

The financial report was distributed in board packets. Motion was made by Zachary Leftwich and seconded by Brenda Hall to accept the Financial Report as submitted. Motion passed.

V. Approval of Expenditures

Previous month's expenditures were reviewed. Motion was made by Zachary Leftwich and seconded by Brenda Hall to accept the expenditures as reported. Motion passed.

VI. Communications

Director Shelley Pruitt reported that the Library Board has been invited to the annual meeting of the Friends of the Library in Lexington on November 16th. Board members discussed the importance of establishing a Friends of the Library Chapter in Green County. In reference to her concern over the public's awareness of extended Library hours each Monday, Brenda Hall commended the Library employees on a great job getting the word out. Also, response to the GCPL Newsletter has been favorable.

VII. Director's Report

Director Shelley Pruitt shared updates on various projects and activities. Several Library employees are working on paraprofessional certification and recertification. Certification requires 75 hours of study within a five-year period.

VIII. Unfinished Business

Motion was made by Brenda Hall and seconded by Zachary Leftwich to approve the updated Green County Public Library Operational Policies. Motion passed.

IX. New Business

Green County Public Library Personnel Policies were reviewed. Revisions were discussed and will be reviewed and approved at the November Board Meeting.

X. Adjournment

With no further business before the Board, motion was made by Zachary Leftwich and seconded by Brenda Hall to adjourn the meeting at 4:10 pm.

Respectfully Submitted,

Kimberly Blakeman

Kimberly Blakeman

*Kimberly Blakeman
RCAL*

Green County Public Library

Meeting Minutes

November 19, 2019

I. Call to order

President Randy Colvin called the regular meeting of the Green County Public Library Board of Trustees to order at 3:01 pm on November 19, 2019 in the GCPL Meeting Room.

II. Roll call

The following persons were present: Shelley Pruitt, Randy Colvin, Kim Blakeman, Brenda Hall Shelia Stearman and Zachary Leftwich.

III. Approval of Minutes

The minutes from the previous meeting were distributed in board packets. Motion was made by Brenda Hall and seconded by Zachary Leftwich to approve the minutes as reported. Motion passed.

IV. Approval of Financial Report

The financial report was distributed in board packets. Motion was made by Zachary Leftwich and seconded by Brenda Hall to accept the Financial Report as submitted. Motion passed.

V. Approval of Expenditures

Previous month's expenditures were reviewed. Motion was made by Zachary Leftwich and seconded by Shelia Stearman to accept the expenditures as reported. Motion passed.

VI. Communications

Director Shelley Pruitt reported that the Library had received a thank you card from the Savoyard Christian Academy. Academy students recently spent an enjoyable day visiting the library. Also, Shelley attended a Director's Meeting at the Casey County Public Library picking up many new ideas for future programs and activities. The Library will kick off the Christmas season with a concert by the Lindsey Family on Monday, December 2nd. Refreshments will be served.

VII. Director's Report

Director Shelley Pruitt shared updates on various projects and activities. Library employees will begin self-evaluations in late November. Formal evaluations will begin in December. A book sale has begun with numerous books placed on sale. Hardback books are \$2.00 and paperback books are \$1.00. All books pulled for sale have not been used

since 2017. In addition, Shelley reported that the Library will be closed December 10th to allow all employees to attend the Regional Meeting.

VIII. Unfinished Business

Motion was made by Zachary Leftwich and seconded by Brenda Hall to approve the updated Green County Public Library Personnel Policies. Motion passed.

IX. New Business

Green County Public Library Monday hours were reviewed. Motion was made by Zachary Leftwich and seconded by Shelia Stearman to revise Monday closing hours from 6:30 to 6:00 November through February. Motion passed. The Board was made aware of water leakage problems within the building. Because the building is owned by the City of Greensburg, Director Shelley Pruitt asked for permission to go before the Greensburg City Council to address the problems. Motion was made by Brenda Hall and seconded by Shelia Stearman to approve meeting attendance.

X. Adjournment

With no further business before the Board, motion was made by Zachary Leftwich and seconded by Brenda Hall to adjourn the meeting at 4:00 pm.

Respectfully Submitted,

Kimberly Blakeman

Kimberly Blakeman

RCC
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Green County Public Library
Meeting Minutes
December 17, 2019

I. Call to order

President Randy Colvin called the regular meeting of the Green County Public Library Board of Trustees to order at 3:00 pm on December 17, 2019 in the GCPL Meeting Room.

II. Roll call

The following persons were present: Shelley Pruitt, Randy Colvin, Kim Blakeman, Brenda Hall Shelia Stearman, Zachary Leftwich and Missy Curry.

III. Approval of Minutes

The minutes from the previous meeting were distributed in board packets. Motion was made by Zachary Leftwich and seconded by Brenda Hall to approve the minutes as reported. Motion passed.

IV. Approval of Financial Report

The financial report was distributed in board packets. Motion was made by Zachary Leftwich and seconded by Brenda Hall to accept the Financial Report as submitted. Motion passed.

V. Approval of Expenditures

Previous month's expenditures were reviewed. Motion was made by Zachary Leftwich and seconded by Shelia Stearman to accept the expenditures as reported. Motion passed.

VI. Communications

Director Shelley Pruitt reported that two names had been submitted to John Frank's office for consideration as a new Board member, replacing Randy Colvin whose term expires at the end of the year.

VII. Director's Report

Director Shelley Pruitt shared updates on various projects and activities taking place in December, one being conducted by the Adult Women's Group. The Group sent care packages to service men and women stationed overseas. Missy Curry reported that the group was able to fill and ship seven large boxes with supplies and treats to the soldiers, sending a little holiday cheer from home.

VIII. Unfinished Business

During the November meeting, the Board discussed the seriousness of several leaks in the library building and approved a request for library staff to attend a Greensburg City Council Meeting. Missy Curry and Laura Johnson attended the December meeting, presenting photographs and more detailed information to raise awareness to the problem. Mayor Shuffett assured them that action will be taken to remedy the issue.

IX. New Business

Green County Public Library hours were reviewed. The Library will close December 24 for the Christmas holiday. The library will remain closed until December 30 for scheduled maintenance to flooring. Motion was made by Zachary Leftwich and seconded by Shelia Stearman to approve the closure. Motion passed. Because of an injury earlier in the month, Shelley Pruitt asked for medical leave through the month of January. Missy Curry will act as Director during this time. Motion was made by Zachary Leftwich and seconded by Kim Blakeman to approve. Motion passed.

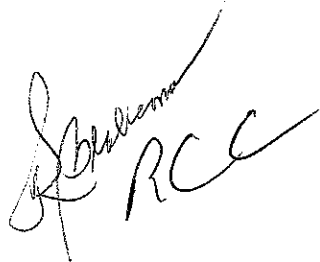
X. Adjournment

With no further business before the Board, motion was made by Zachary Leftwich and seconded by Brenda Hall to adjourn the meeting at 4:00 pm.

Respectfully Submitted,

Kimberly Blakeman

Kimberly Blakeman

Handwritten signature of Kimberly Blakeman and initials RCE.