

# ***Green County Public Library***

## ***Meeting Minutes***

***January 19, 2021***

### **I. Call to order**

On motion by Christina Smith and seconded by Kim Blakeman, President Zachary Leftwich called the regular meeting of the Green County Public Library Board of Trustees to order at 3:00 pm, January 19, 2021 at the GCPL.

### **II. Roll Call**

The following persons were present: Zachary Leftwich, Kim Blakeman, Shelia Stearman, Christina Smith, Shelley Pruitt, and guest Dave Smith. All present kept an acceptable social distance and wore masks as required.

### **III. Approval of Minutes**

Minutes from the previous meeting were distributed in board packets. Motion was made by Christina Smith and seconded by Shelia Stearman to approve minutes. Motion passed.

### **IV. Approval of Financial Report**

The financial report was distributed in board packets. Motion was made by Kim Blakeman and seconded by Christina Smith to accept the Financial Report as submitted. Motion passed.

### **V. Approval of Expenditures**

Previous month's expenditures were reviewed. Motion was made by Shelia Stearman and seconded by Kim Blakeman to accept expenditures as reported. Motion passed.

### **VI. Communications**

The library received a charitable donation from the Edith Mears Trust. Director Pruitt also reported that work on the audit continues.

### **VII. Director's Report**

Director Shelley Pruitt reported that during the month of February the library will be open on Mondays for grab and go and by appointment only the remainder of the week. Appointments may be made at least a day ahead of planned visit by calling the library. Thirty-minute appointments will allow for browsing, genealogy research and access to the children's area. Curbside service will continue as needed. January has been a good month so far with check out numbers increasing from 644 to 1245. Daytime programs

and activities continue to be held in the Community Center and Summer Reading programs are in the planning stages.

**VIII. Unfinished Business**

City of Greensburg employee Dave Smith spoke to the group about needed building repairs and what has been done so far to address numerous problems. Minimal work was done in early December to provide a temporary band-aid to leaking awnings and windows and additional work will continue as weather permits. The city does not have the equipment needed for more extensive repairs. The board expressed appreciation for Dave's attendance, knowledge, and update on the ongoing issue. The library is on tonight's agenda for the City Council meeting. Director Pruitt and Trustee Leftwich will attend to present.

**IX. New Business**

A letter has been sent to Judge-Executive Frank submitting Zachary Leftwich's name for appointment to serve a second term as trustee. The list of 2021-2022 Holiday Closings was reviewed and, on motion by Christina Smith and seconded by Shelia Stearman, was approved as read.

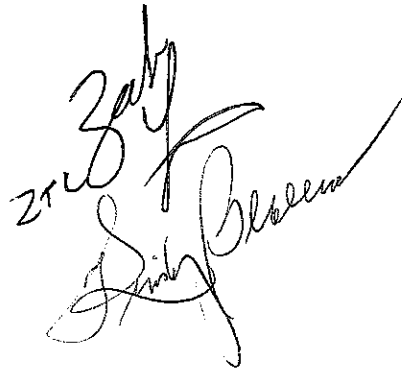
**X. Adjournment**

With no further business before the Board, motion was made by Christina Smith and seconded by Shelia Stearman, to adjourn the meeting at 4:00 pm.

Respectfully Submitted,

*Kimberly Blakeman*

Kimberly Blakeman



2/10/20  
*Kimberly Blakeman*

# ***Green County Public Library***

## ***Meeting Minutes***

***February 23, 2021***

### **I. Call to order**

On motion by Brenda Hall and seconded by Shelia Stearman, President Zachary Leftwich called the regular meeting of the Green County Public Library Board of Trustees to order at 3:00 pm, February 23, 2021 at the Community Center. Prior to the meeting, Zachary Leftwich was sworn in for a second term as trustee by Judge-Executive John Frank.

### **II. Roll Call**

The following persons were present: Zachary Leftwich, Kim Blakeman, Shelia Stearman, Shelley Pruitt and Brenda Hall. All present kept an acceptable social distance and wore masks as required.

### **III. Approval of Minutes**

Minutes from the previous meeting were distributed in board packets. Motion was made by Shelia Stearman and seconded by Kim Blakeman to approve minutes. Motion passed.

### **IV. Approval of Financial Report**

The financial report was distributed in board packets. Motion was made by Kim Blakeman and seconded by Shelia Stearman to accept the Financial Report as submitted. Motion passed.

### **V. Approval of Expenditures**

Previous month's expenditures were reviewed. Motion was made by Brenda Hall and seconded by Kim Blakeman to accept expenditures as reported. Motion passed.

### **VI. Communications**

Library director, staff and trustees continue to monitor House Bill 368 and the potential affect it will have on the appointment of future trustees.

### **VII. Director's Report**

Doors will be open on Monday and Thursday for Grab and Go. Beginning in March, the library will gradually begin the reopening process, returning to a new normal.

**VIII. Unfinished Business**

Director Pruitt and Trustee Leftwich attended the January 19<sup>th</sup> City Council meeting to address ongoing leaks and damage to the library building, both inside and out. Council members appeared eager for a resolution to the numerous issues presented. The City has since worked to level ground and place drains behind the building.

**IX. New Business**

Operations Policies were reviewed. On motion by Brenda Hall and seconded by Kim Blakeman, the board approved the policy with the following additions: Hours of operation may vary during times of pandemic and/or natural disaster. The Work Wireless Guidelines has also been added to the policy.

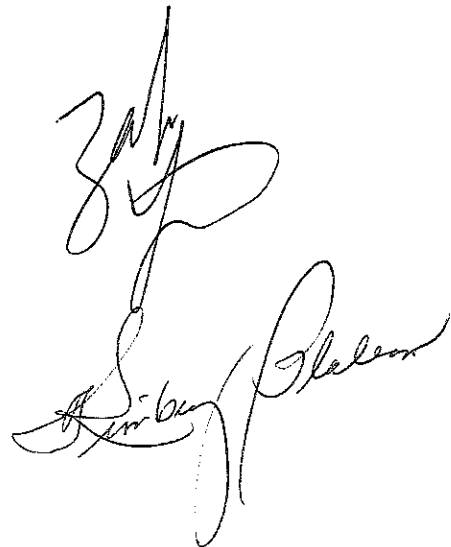
**X. Adjournment**

With no further business before the Board, motion was made by Brenda Hall and seconded by Shelia Stearman, to adjourn the meeting at 4:00 pm.

Respectfully Submitted,

*Kimberly Blakeman*

Kimberly Blakeman

Handwritten signatures of Kimberly Blakeman and Shelia Stearman. The signature of Kimberly Blakeman is at the top, and the signature of Shelia Stearman is below it.

# ***Green County Public Library***

## ***Meeting Minutes***

***March 16, 2021***

### **I. Call to order**

On motion by Kim Blakeman and seconded by Christina Smith, President Zachary Leftwich called the regular meeting of the Green County Public Library Board of Trustees to order at 3:00 pm, March 16, 2021 in the Children's Room of GCPL.

### **II. Roll Call**

The following persons were present: Zachary Leftwich, Kim Blakeman, Shelia Stearman, Shelley Pruitt and Brenda Hall. All present kept an acceptable social distance and wore masks as required.

### **III. Approval of Minutes**

Minutes from the previous meeting were distributed in board packets. Motion was made by Shelia Stearman and seconded by Brenda Hall to approve minutes. Motion passed.

### **IV. Approval of Financial Report**

The financial report was distributed in board packets. Motion was made by Kim Blakeman and seconded by Brenda Hall to accept the Financial Report as submitted. Motion passed.

### **V. Approval of Expenditures**

Previous month's expenditures were reviewed. Motion was made by Christina Smith and seconded by Kim Blakeman to accept expenditures as reported. Motion passed.

### **VI. Communications**

No movement on House Bill 368. Flooding issues are worsening and remain a major concern. Book weeding continues and numerous publications are for sale at a minimal cost.

### **VII. Director's Report**

The library will collaborate with Adult Education on Tuesday and Wednesday helping individuals prepare for the GED.

### **VIII. Unfinished Business**

No new information from the City of Greensburg regarding build repairs.

**IX. New Business**

Revisions to Operations Policies were reviewed. On motion by Kim Blakeman and seconded by Christina Smith, the board approved the policy. On a motion by Brenda Hall and seconded by Shelia Stearman, the board voted to close the library Wednesday, 4/24, through Friday, 4/26, to allow library staff to attend the virtual KPLA Conference.

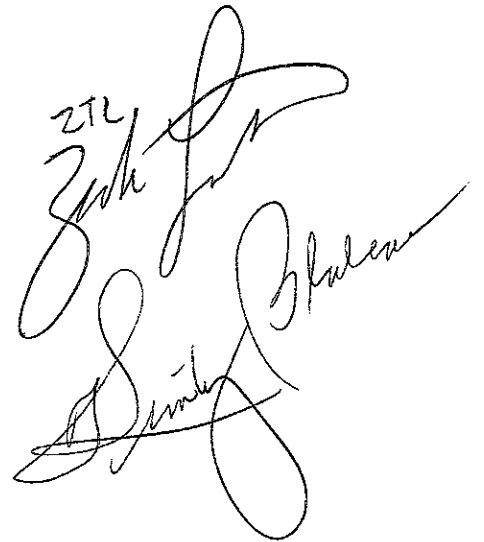
**X. Adjournment**

With no further business before the Board, motion was made by Kim Blakeman and seconded by Brenda Hall, to adjourn the meeting at 4:00 pm.

Respectfully Submitted,

*Kimberly Blakeman*

Kimberly Blakeman



# ***Green County Public Library***

## ***Meeting Minutes***

***April 20, 2021***

### **I. Call to order**

On motion by Shelia Stearman and seconded by Christina Smith, President Zachary Leftwich called the regular meeting of the Green County Public Library Board of Trustees to order at 3:00 pm, April 20, 2021 in the Community Center.

### **II. Roll Call**

The following persons were present: Zachary Leftwich, Kim Blakeman, Shelia Stearman, Shelley Pruitt and Christina Smith. All present kept an acceptable social distance and wore masks as required.

### **III. Approval of Minutes**

Minutes from the previous meeting were distributed in board packets. Motion was made by Christina Smith and seconded by Shelia Stearman to approve minutes. Motion passed.

### **IV. Approval of Financial Report**

The financial report was distributed in board packets. Motion was made by Kim Blakeman and seconded by Christina Smith to accept the Financial Report as submitted. Motion passed.

### **V. Approval of Expenditures**



Previous month's expenditures were reviewed. Motion was made by Kim Blakeman and seconded by Shelia Stearman to accept expenditures as reported. Motion passed.

### **VI. Communications**

The Library received a thank you note for participation in a community-wide baby shower.

### **VII. Director's Report**

Director Shelley Pruitt reported a 3.5% increase in medical insurance provided as part of the benefits package for library employees. Also reported, a Facebook auction of several items no longer needed at the library raised \$434.00 + which will be used to purchase prizes for summer programs.

ZTL  
  


**VIII. Unfinished Business**

Director Pruitt spoke to Mayor Shuffett and asked for a meeting to discuss updates on building repairs. There has been no response or meeting scheduled.

**IX. New Business**

Results of Audit 2019-2020 were reported and discussed by phone with Ryan Laski of Summers, McCrary and Sparks, PSC. Motion was made Christina Smith and seconded by Kim Blakeman to accept the audit results. Motion passed.

The board heard first reading of the 2021-2022 Budget. A change will be made to page 5 regarding Franchise Tax charges. As of this meeting, the final budget is \$406,300. The board will review changes made to the budget during the May meeting.

**X. Adjournment**

With no further business before the Board, motion was made by Shelia Stearman and seconded by Kim Blakeman, to adjourn the meeting at 4:30 pm.

Respectfully Submitted,

*Kimberly Blakeman*

Kimberly Blakeman



# ***Green County Public Library***

## ***Meeting Minutes***

***May 18, 2021***

### **I. Call to order**

On motion by Kim Blakeman and seconded by Shelia Stearman, President Zachary Leftwich called the regular meeting of the Green County Public Library Board of Trustees to order at 3:00 pm, May 18, 2021 in the Community Center.

### **II. Roll Call**

The following persons were present: Zachary Leftwich, Kim Blakeman, Shelia Stearman, Brenda Hall, Shelley Pruitt, Christina Smith and guest, Don Sharp. All present followed CDC and state guidelines concerning Covid-19.

### **III. Approval of Minutes**

Minutes from the previous meeting were distributed in board packets. Motion was made by Brenda Hall and seconded by Shelia Stearman to approve minutes. Motion passed.

### **IV. Approval of Financial Report**

The financial report was distributed in board packets. Motion was made by Shelia Stearman and seconded by Kim Blakeman to accept the Financial Report as submitted. Motion passed.

### **V. Approval of Expenditures**

Previous month's expenditures were reviewed. Motion was made by Kim Blakeman and seconded by Shelia Stearman to accept expenditures as reported. Motion passed.

### **VI. Communications**

Director Pruitt presented a letter from Jessica Walters tendering resignation from her position at GCPL on May 31, 2021.

### **VII. Director's Report**

Director Shelley Pruitt reported that April was a busy month for the library. Plans for summer reading are being finalized and attendance continues to increase for virtual and in-person programming.

**VIII. Unfinished Business**

Attorney Don Sharp discussed the library's options concerning building repairs, or lack thereof, by the City of Greensburg. The board was informed that a bid for repairs has been submitted and will be published in this week's edition of the Greensburg Record Herald. The deadline to receive bids is scheduled for June 4<sup>th</sup>.

On motion by Brenda Hall and seconded by Shelia Stearman, the board voted to approve the 2021-2022 Budget. Motion passed.

**IX. New Business**

Employee compensation was discussed. No action was taken at this time.

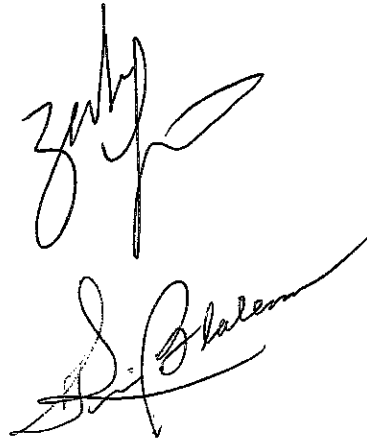
**X. Adjournment**

With no further business before the Board, motion was made by Kim Blakeman and seconded by Brenda Hall, to adjourn the meeting at 4:30 pm.

Respectfully Submitted,

*Kimberly Blakeman*

Kimberly Blakeman

Two handwritten signatures are present. The top signature is in cursive and appears to be 'Kimberly Blakeman'. The bottom signature is also in cursive and appears to be 'Shelia Stearman'.

# ***Green County Public Library***

## ***Meeting Minutes***

***June 15, 2021***

### **I. Call to order**

On motion by Shelia Stearman and seconded by Brenda Hall, President Zachary Leftwich called the regular meeting of the Green County Public Library Board of Trustees to order at 3:00 pm, June 15, 2021 in the Community Center.

### **II. Roll Call**

The following persons were present: Zachary Leftwich, Kim Blakeman, Shelia Stearman, Brenda Hall and Shelley Pruitt.

### **III. Approval of Minutes**

Minutes from the previous meeting were distributed in board packets. Motion was made by Brenda Hall and seconded by Shelia Stearman to approve minutes. Motion passed.

### **IV. Approval of Financial Report**

The financial report was distributed in board packets. Motion was made by Kim Blakeman and seconded by Brenda Hall to accept the Financial Report as submitted. Motion passed.

### **V. Approval of Expenditures**

Previous month's expenditures were reviewed. Motion was made by Kim Blakeman and seconded by Shelia Stearman to accept expenditures as reported. Motion passed.

### **VI. Communications**

Director Pruitt attended the Greensburg City Council meeting on June 14<sup>th</sup>. The City accepted Dixie Restoration's bid of \$64,750 for library building repairs.

### **VII. Director's Report**

Director Shelley Pruitt reported that May was a good month for the library as normal business resumed. Summer reading, programs and activities are proving successful, including the Pet Photo Contest. Approximately 150 pictures have been submitted. The contest runs from June 1<sup>st</sup> through July 23<sup>rd</sup>.

**VIII. Unfinished Business**

Motion was made by Brenda Hall and seconded by Kim Blakeman to contract with A1 for professional removal and reinstallation of awnings during external repairs to the library building. Motion passed.

After reviewing minimal changes not affecting the final dollar amount, a motion was made by Brenda Hall and seconded by Shelia Stearman to approve the 2021-2022 Budget. Motion passed.

**IX. New Business**

On motion by Brenda Hall and seconded by Shelia Stearman, the board voted to accept the amended 2020-2021 Budget.

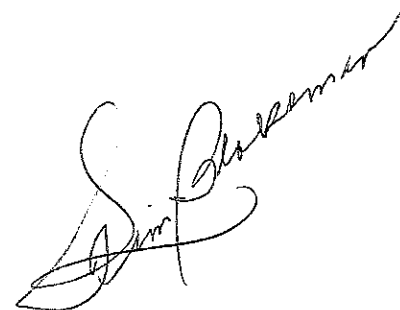
**X. Adjournment**

With no further business before the Board, motion was made by Brenda Hall and seconded by Kim Blakeman, to adjourn the meeting at 4:00 pm.

Respectfully Submitted,

*Kimberly Blakeman*

Kimberly Blakeman



# ***Green County Public Library***

## ***Meeting Minutes***

***July 20, 2021***

### **I. Call to order**

On motion by Kim Blakeman and seconded by Brenda Hall, President Zachary Leftwich called the regular meeting of the Green County Public Library Board of Trustees to order at 3:00 pm, July 15, 2021 in the Community Center.

### **II. Roll Call**

The following persons were present: Zachary Leftwich, Shelia Stearman, Brenda Hall, Christina Smith, Kim Blakeman, Shelley Pruitt and Melissa Boulton, Regional Library Consultant.

### **III. Approval of Minutes**

Minutes from the previous meeting were distributed in board packets. Motion was made by Shelia Stearman and seconded by Christina Smith to approve minutes. Motion passed.

### **IV. Approval of Financial Report**

The financial report was distributed in board packets. Motion was made by Kim Blakeman and seconded by Christina Smith to accept the Financial Report as submitted. Motion passed.

### **V. Approval of Expenditures**

Previous month's expenditures were reviewed. Motion was made by Brenda Hall and seconded by Shelia Stearman to accept expenditures as reported. Motion passed.

### **VI. Communications**

Director Pruitt provided an update on building repairs. Work is progressing and the building should soon be ready for paint. Congratulations to Kayla Landenberger and Rebecca Pruitt for receiving their Professional Library Certification.

### **VII. Director's Report**

Director Shelley Pruitt reported that Library hours have changed to better serve our patrons. The Library now opens at 7:45 and closes at 4:15. Circulation has been down but can be attributed to several factors including Covid-19. This is the last week of a very successful Summer reading program. Library staff is busy preparing for back-to-school programs, as opening date is August 3<sup>rd</sup>.

**VIII. Unfinished Business**

No unfinished business.

**IX. New Business**

No new business.

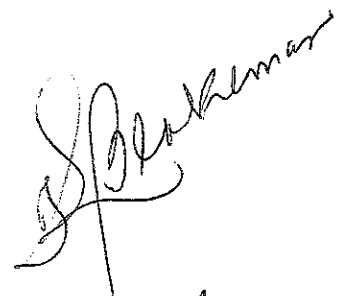
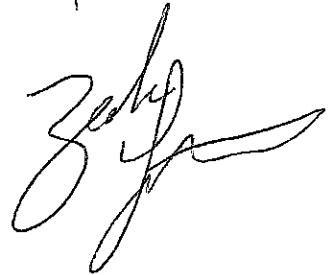
**X. Adjournment**

With no further business before the Board, motion was made by Shelia Stearman and seconded by Brenda Hall, to adjourn the meeting at 4:00 pm.

Respectfully Submitted,

*Kimberly Blakeman*

Kimberly Blakeman

***Green County Public Library***  
***Meeting Minutes***  
***August 17, 2021***

**I. Call to order**

On motion by Kim Blakeman and seconded by Christina Smith, Vice- President Brenda Hall called the regular meeting of the Green County Public Library Board of Trustees to order at 3:11 pm, August 17, 2021 in GCPL Meeting Room.

**II. Roll Call**

The following persons were present: Shelia Stearman, Brenda Hall, Christina Smith, Kim Blakeman, Shelley Pruitt and Zachary Leftwich.

**III. Approval of Minutes**

Minutes from the previous meeting were distributed in board packets. Motion was made by Christina Smith and seconded by Shelia Stearman to approve minutes. Motion passed.

**IV. Approval of Financial Report**

The financial report was distributed in board packets. Motion was made by Kim Blakeman and seconded by Shelia Stearman to accept the Financial Report as submitted. Motion passed.

**V. Approval of Expenditures**

Previous month's expenditures were reviewed. Motion was made by Shelia Stearman and seconded by Christina Smith to accept expenditures as reported. Motion passed.

**VI. Communications**

Congratulations to Christina Smith for completing the Kentucky Public Library Trustee Certification Program.

**VII. Director's Report**

Director Shelley Pruitt reported that the Library received an American Rescue Plan Act Grant in the amount of \$7,712.76. The purpose of the grant is to provide emergency funding for budgetary expenses brought upon by the COVID-19 Pandemic. A portion of this grant is earmarked to pay yearly dues of \$2,274 to the Kentucky Virtual Library. Also, Director Pruitt presented the Green County Public Library 2021 Kentucky Annual Report of Public Libraries for discussion. Copies of the report were included in the board packet.

**VIII. Unfinished Business**

No unfinished business.

**IX. New Business**

Discussion on federal holiday Juneteenth and library closure was tabled until a later date.

Tax rates were discussed. On a motion made by Christina Smith and seconded by Shelia Stearman, the board voted to leave tax rates at the current percentage. Rates will remain at 8.7% for real property, 14% for personal property and 2% motor vehicles.

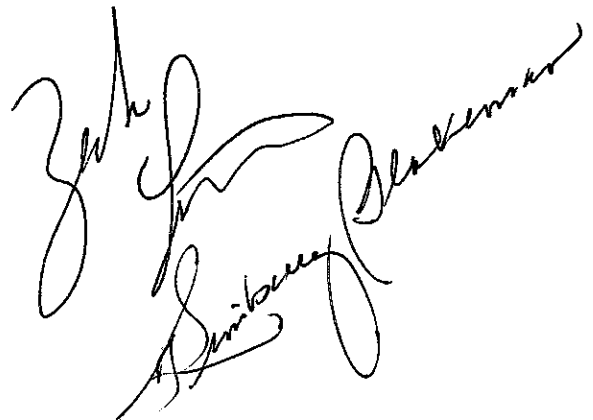
**X. Adjournment**

With no further business before the Board, motion was made by Shelia Stearman and seconded by Kim Blakeman, to adjourn the meeting at 4:00 pm.

Respectfully Submitted,

*Kimberly Blakeman*

Kimberly Blakeman

A handwritten signature in black ink, appearing to read "Kimberly Blakeman", written in a cursive style. The signature is positioned to the right of the typed name.



# ***Green County Public Library***

## ***Meeting Minutes***

***September 21, 2021***

### **I. Call to order**

On motion by Christina Smith and seconded by Kim Blakeman, President Zachary Leftwich called the regular meeting of the Green County Public Library Board of Trustees to order at 3:00 pm, September 21, 2021 in the GCPL Meeting Room.

### **II. Roll Call**

The following persons were present: Zachary Leftwich, Shelia Stearman, Brenda Hall, Christina Smith, Kim Blakeman and Shelley Pruitt. Melissa Boulton, Regional Library Consultant attended by Zoom.

### **III. Approval of Minutes**

Minutes from the previous meeting were distributed in board packets. Motion was made by Shelia Stearman and seconded by Christina Smith to approve minutes. Motion passed.

### **IV. Approval of Financial Report**

The financial report was distributed in board packets. Motion was made by Kim Blakeman and seconded by Shelia Stearman to accept the Financial Report as submitted. Motion passed.

### **V. Approval of Expenditures**

Previous month's expenditures were reviewed. Motion was made by Christina Smith and seconded by Kim Blakeman to accept expenditures as reported. Motion passed.

### **VI. Communications**

Christina Smith was presented a certificate for completion of the Kentucky Public Library Trustee Certification Program. Director Shelley Pruitt announced a greatly appreciated donation to the library in memory of Jim Durham from Mary Ellen Pruitt. Director Pruitt also shared positive comments on Laura Johnson's genealogy column in the Record Herald.

### **VII. Director's Report**

Director Pruitt reported that outside repairs to the library building have been completed and seem to have taken care of leaks and other water issues. Virtual programs are going well, with Tuesday being the biggest day. Also, library hours may be changed as needed to better accommodate patrons.

**VIII. Unfinished Business**

On a motion by Kim Blakeman and seconded by Shelia Stearman, the Board voted to add Federal holiday Juneteenth to the library holiday closure list.

**IX. New Business**

After completion of exterior building repairs, the library has been advised to wait 6 months before beginning repairs on interior damage. After discussion, the board decided to bring a knowledgeable party in to help determine the scope of work needed before bidding can begin.

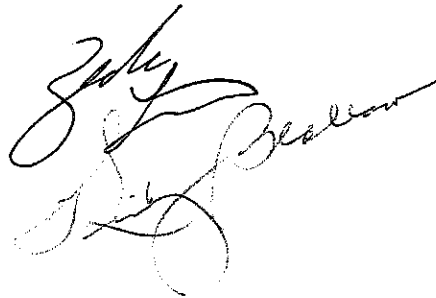
**X. Adjournment**

With no further business before the Board, motion was made by Christina Smith and seconded by Shelia Stearman to adjourn the meeting at 4:00 pm.

Respectfully Submitted,

*Kimberly Blakeman*

Kimberly Blakeman

A handwritten signature in cursive script, appearing to read "Kimberly Blakeman", written in black ink.

# ***Green County Public Library***

## ***Meeting Minutes***

***October 19, 2021***

### **I. Call to order**

On motion by Christina Smith and seconded by Kim Blakeman, President Zachary Leftwich called the regular meeting of the Green County Public Library Board of Trustees to order at 3:00 pm, October 19, 2021 in the GCPL Meeting Room.

### **II. Roll Call**

The following persons were present: Zachary Leftwich, Christina Smith, Kim Blakeman and Shelley Pruitt. Brenda Hall attended by Facetime.

### **III. Approval of Minutes**

Minutes from the previous meeting were distributed in board packets. Motion was made by Kim Blakeman and seconded by Christina Smith to approve minutes. Motion passed.

### **IV. Approval of Financial Report**

The financial report was distributed in board packets. Motion was made by Brenda Hall and seconded by Christina Smith to accept the Financial Report as submitted. Motion passed.

### **V. Approval of Expenditures**

Previous month's expenditures were reviewed. Motion was made by Kim Blakeman and seconded by Christina Smith to accept expenditures as reported. Motion passed.

### **VI. Communications**

Director Shelley Pruitt announced that a donation was made to the library by Leslye Davis. The donation will be used specifically for children's programs. Director Pruitt also shared that the library has applied for a grant that will be used by Laura Johnson to digitize genealogical records.

### **VII. Director's Report**

Director Pruitt reported that library expenditures are down, income has risen and bank balances remain healthy. The library has opted out of the Outreach program at this time due to limited staff. Also, library staff work schedules have been modified to better suit library needs.

**VIII. Unfinished Business**

There is no unfinished business.

**IX. New Business**

The board reviewed the Personnel Policy and discussed several changes that are needed. Revisions will be discussed and approved at next month's meeting.

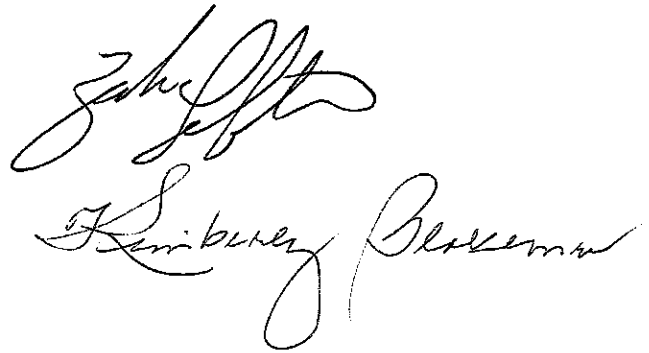
**X. Adjournment**

With no further business before the Board, motion was made by Kim Blakeman and seconded by Christina Smith to adjourn the meeting at 4:33 pm.

Respectfully Submitted,

*Kimberly Blakeman*

Kimberly Blakeman

A handwritten signature in cursive script, appearing to read "Kimberly Blakeman", written in black ink.

# ***Green County Public Library***

## ***Meeting Minutes***

***November 16, 2021***

### **I. Call to order**

On motion by Kim Blakeman and seconded by Christina Smith, President Zachary Leftwich called the regular meeting of the Green County Public Library Board of Trustees to order at 3:05 pm, November 16, 2021 in the GCPL Meeting Room.

### **II. Roll Call**

The following persons were present: Zachary Leftwich, Christina Smith, Shelia Stearman, Kim Blakeman, Brenda Hall and Shelley Pruitt.

### **III. Approval of Minutes**

Minutes from the previous meeting were distributed in board packets. Motion was made by Christina Smith and seconded by Kim Blakeman to approve minutes. Motion passed.

### **IV. Approval of Financial Report**

The financial report was distributed in board packets. Motion was made by Sheila Stearman and seconded by Kim Blakeman to accept the Financial Report as submitted. Motion passed.

### **V. Approval of Expenditures**

Previous month's expenditures were reviewed. Motion was made by Christina Smith and seconded by Kim Blakeman to accept expenditures as reported. Motion passed.

### **VI. Communications**

The library has been decorated for the Christmas season. Throughout the month of December, the library will treat patrons to coffee and hot chocolate.

### **VII. Director's Report**

Director Pruitt reported that the library is partnering with the Green County Primary School to provide reading incentives to students.

### **VIII. Unfinished Business**

On a motion by Shelia Stearman and seconded by Christina Smith, the board voted to approve revisions made to the Personnel Policy. Motion passed.

### **IX. New Business**

No new business.

**X. Adjournment**

With no further business before the Board, motion was made by Shelia Stearman and seconded by Kim Blakeman to adjourn the meeting at 4:05 pm.

Respectfully Submitted,

*Kimberly Blakeman*

Kimberly Blakeman

*Kimberly Blakeman*  
*JKB*

# ***Green County Public Library***

## ***Meeting Minutes***

***December 21, 2021***

### **I. Call to order**

On motion by Brenda Hall and seconded by Kim Blakeman, President Zachary Leftwich called the regular meeting of the Green County Public Library Board of Trustees to order at 3:00 pm, December 21, 2021 in the GCPL Meeting Room.

### **II. Roll Call**

The following persons were present: Zachary Leftwich, Kim Blakeman, Brenda Hall and Shelley Pruitt. Melissa Boulton, Regional Library Consultant, attended by Face Time.

### **III. Approval of Minutes**

Minutes from the previous meeting were distributed in board packets. Motion was made by Brenda Hall and seconded by Kim Blakeman to approve minutes. Motion passed.

### **IV. Approval of Financial Report**

The financial report was distributed in board packets. Motion was made by Kim Blakeman and seconded by Brenda Hall to accept the Financial Report as submitted. Motion passed.

### **V. Approval of Expenditures**

Previous month's expenditures were reviewed. Motion was made by Kim Blakeman and seconded by Brenda Hall to accept expenditures as reported. Motion passed.

### **VI. Communications**

The Library has received notification they will be receiving funds from the American Rescue Plan Act (ARPA). A check will be forthcoming. The Library also received a Workforce Grant that will be used for portable WIFI hotspots for laptops. As reported by Melissa, the last day for the KDLA's LSTA evaluation survey is December 22.

### **VII. Director's Report**

Director Pruitt reported that all programs have been well attended and well received. In the future, the Lapsit program may transition back from the community center depending on attendance and health concerns. The building repairs continue to hold. During recent heavy rain there was only one leak located in a kitchen closet.

**VIII. Unfinished Business**

No unfinished business.

**IX. New Business**

No new business.

**X. Adjournment**

With no further business before the Board, motion was made by Brenda Hall and seconded by Kim Blakeman to adjourn the meeting at 3:25 pm.

Respectfully Submitted,

*Kimberly Blakeman*

Kimberly Blakeman

*Kimberly Blakeman  
Christina Smith*